



SUMMARY OF HOWLAND LOCAL BOARD OF EDUCATION MEETINGS

Special Meetings – February 14, February 17, February 21, February 23, 2011
Regular Meeting – February 28, 2011 – 6:30 p.m. – Howland Springs Primary School

Briefings/Discussion items:

- **Mrs. Erin Pierce, Principal, Howland Springs Primary School**
 - Vocal performance by First Grade Students

Public Participation:

- Discussion by a parent regarding reinstatement of swim team program for 2011-2012

Approved the following miscellaneous Treasurer resolution items:

- Approved the minutes of the January 10, 2011 organizational and the January 24, 2011 regular board meetings and the financial reports for January.
- Entered into an agreement with MARN Enterprise, LLC dba URC to provide professional review services to recover utility billing overpayments related to anomalies in metering or usage by for a one year period beginning March 01, 2011.
- For Generally Accepted Accounting Principals (GAAP), set the amount for fixed assets as those whose initial cost is equal to or exceeding \$5,000.
- Accepted the following donations:
 - \$300 - from Josephine Massaro to General Athletic Fund for bench in memory of Mr. Ross at MS Soccer Stadium
 - \$300 - from Anzellotti Sperling Pazol & Small to MS Power of the Pen
 - \$150 - from Carter Lewis to Middle School Power of the Pen
 - \$150 - from Dennis Lewis to Middle School Power of the Pen
 - \$100 - from multiple patron donors to Middle School Power of the Pen

Approved the following personnel resolution items:

- Issued a Continuing contract to **Stephanie Dewberry**, Language Arts teacher at the high school, effective February 28, 2011.
- Approved **Alesha Perry**, Mathematics teacher at the high school, for a Dependent Care Leave of Absence beginning February 01, 2011 through the remainder of the 2010-2011 school year.
- Issued various Supplemental and One-year Limited (non-teaching) contracts to persons for the 2010-2011 school year.
- Accepted the retirement/resignations of the following persons for the positions indicated:

<u>Name</u>	<u>Position</u>	<u>Date of Retirement</u>
Paula Smith	Cook/Cashier, Howland Glen	end of day 02/28/11
Donna Wilson	Cook/Cashier, Middle School	end of day 02/28/11
Sally Petrucci	Cafeteria/Transportation Secretary	end of day 03/31/11
- Accepted the resignations of the following persons for the supplemental positions indicated:

<u>Name</u>	<u>Position</u>
Ronald Aulet	Assistant Speech Coach
Robin Kapalko	W3D Advisor
Abby Smith	Assistant Drama Coach
- Approved **Joyce Downing** as a substitute in the classified positions of Secretary/PBX, Educational Assistant, Library Assistant, Cook/Cashier, Monitor for the remainder of the 2010-2011 school year.
- Suspended the Two-year Limited contract of **Yvonne Macaulay**, 6.5-hour Educational Assistant at Howland Glen, effective March 18, 2011, due to lack of work and in accordance with Article XV of the Master Agreement.

- Amended the Continuing contract of **Diane Noble** from 3-hour Educational Assistant at the middle school to 6.5-hour Educational Assistant at H.C. Mines, effective February 28, 2011.

Miscellaneous Items for Board Action:

- Entered into an agreement with K12 School Consultants, LLC for address and residency verification services as of February 28, 2011.
- Approved the purchase of two (2) 2012 conventional 71-passenger IC Buses, Model #CE300, from Power City International for a total cost of \$152,800.
- Approved the Howland High School Academic Handbook for the 2011-2012 school year.
- Approved the following calendar for the 2011-2012 school year:

August 22, 2011	Convocation Day – All Staff
August 23, 2011	Teacher In-Service Day
August 24, 2011	First Day for Students
September 02 & 05, 2011	NO SCHOOL – Labor Day Holiday
October 14, 2011	NO SCHOOL – NEOEA/OAPSE Day
October 28, 2011	End of 1st Grading Period (45 days) – Early Release
November 24 & 25, 2011	NO SCHOOL – Thanksgiving
December 22, 2011 - January 02, 2012	NO SCHOOL – Winter Break
January 03, 2012	Classes Resume
January 16, 2012	NO SCHOOL – Martin Luther King Day
January 20, 2012	End of 2nd Grading Period (49 days) – Early Release
February 20, 2012	NO SCHOOL – Presidents Day
March 23, 2012	End of 3rd Grading Period (44 days) – Early Release
April 02-09, 2012*	NO SCHOOL – Spring Break *week before Easter
May 28, 2012	NO SCHOOL – Memorial Day
May 31, 2012	Last Day for Students/End of 4th Grading Period (42 day) - Early Release (Student Days – 180)
June 01, 2012	Last Day for Teachers (Teacher Days - 183)

Conferences: FALL: to be determined NO SCHOOL: November 23, 2011
 SPRING: to be determined NO SCHOOL: February 17, 2012

- Adopted the revision, replacement and the addition of the following Board of Education policies/bylaws:

Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity – Revised
 Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability – Revised
 Policy 2370 – Educational Options – Revised
 Policy 3122 – Nondiscrimination and Equal Employment Opportunity – Revised
 Policy 3430.03 – Call to Active Duty Leave – New
 Policy 4122 – Nondiscrimination and Equal Employment Opportunity – Revised
 Policy 4430.03 – Call to Active Duty Leave – New
 Policy 5111.01 – Homeless Students – Revised
 Policy 5111.02 – Educational Opportunity for Military Children – New
 Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior – Revised
 Policy 8450 – Control of Casual-Contact Communicable Diseases – Revised
 Policy 9160 – Public Attendance at School Events – Revised

- Appointed new board member - **Dr. Ken Jones**. Treasurer administered Oath of Office.

Upcoming Board Meetings:

- Special Meeting (work session) – March 17, 2011 at 12:00 noon – administration offices
- Regular Meeting – March 28, 2011 at 6:30 p.m. – Howland Middle School